



**13th Annual Report  
and  
2004-2005  
Annual General Meeting**

**Wednesday 28th September 2005**

**Telehealth Studios  
Launceston General Hospital  
Royal Hobart Hospital  
North West Regional Hospital**

## **Agenda**

### **13th Annual General Meeting**

7.30pm Wednesday 28th September 2005  
Telehealth Studios

- 1. Opening**
- 2. Apologies**
- 3. Correspondence**
  - 3.1 Inwards
  - 3.2 Outwards
- 4. Minutes**
  - 4.1 Minutes of previous Annual General Meeting
  - 4.2 Motion for adoption of Minutes
- 5. Annual Report**
  - 5.1 Summary of Annual report
  - 5.2 Motion for adoption of Annual Report
- 6. Treasurer's Report**
  - 6.1 Income & Expenditure Statement and Balance Sheet
  - 6.2 Motion for adoption of Treasurer's Report
- 7. Election of Office Bearers**
  - 7.1 Vice President
  - 7.2 Secretary
  - 7.3 Treasurer
  - 7.4 Committee (2 positions)
  - 7.5 Vote of thanks to the outgoing Committee
  - 7.6 First committee meeting date
- 8. Appointment of Auditor**
  - 8.1 Nominations/recommendations
  - 8.2 Motion to appoint the Auditor
- 9. General Business**
  - 9.1 Membership Fee
- 10. Close**

## Public Officer's Report

I, Cheryl Kay Scott being the Public Officer of Autism Tasmania Inc. do solemnly and sincerely declare that the accompanying Statements of Assets and Liabilities (Balance Sheet) and Income and Expenditure as at 30 June 2005, exhibit a true and fair view of the state of affairs of the organisation as at that date and that to the best of my knowledge and belief the information therein is correct.

Signed:  
Cheryl Scott  
Public Officer

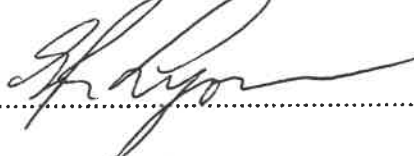


Signed before me at

LAUNCESTON

on

26<sup>TH</sup> SEPTEMBER 2005



Justice of the Peace

## Report to Members

We hereby certify that the accompanying Balance Sheet and Statement of Income and Expenditure of Autism Tasmania Inc. for the year ended 30 June 2005 shows the true financial position and reflects the true results of the financial operations of Autism Tasmania Inc. for that period.

Dated this 26<sup>th</sup> day of September 2005

*R. Ward*

Signed:  
**Roslyn Ward**  
President

*Neil Gardner*

Signed:  
**Neil Gardner**  
Treasurer

*Cheryl Scott*

Signed:  
**Cheryl Scott**  
Secretary and Public Officer

**AUTISM TASMANIA INCORPORATED**

**AUDITOR'S REPORT**

I have examined the financial and other records of Autism Tasmania Inc. for the year ended 30th June 2005 and have obtained the information required by me. My audit was conducted in accordance with the Australian Auditing Standards.

The attached statement, in my opinion, represents a true and fair view of the state of the Incorporation as at 30th June 2005 and the results for the year ended on that date, according to the information at my disposal and the explanations given to me, and as shown by the books of the Incorporation.

The rules relating to the administration of the Incorporation have been properly observed.

  
.....  
**JAMES S. GIBSON** - F.P.N.A. Auditor

21 109/2005

**AUTISM TASMANIA INCORPORATED**  
**STATEMENT OF INCOME AND EXPENDITURE**  
**FOR YEAR ENDED 30TH JUNE, 2005**

	<u>2005</u>	<u>2004</u>
<b><u>INCOME</u></b>		
Autism Week	-	3,777
Button Sales	1,515	-
Commonwealth Respite for Carers	11,853	10,133
Donations	1,998	3,562
Fundraising	33,599	-
Grant	33,912	2,000
Interest	1,698	2,187
Membership	1,936	2,505
Professional Training	345	-
Seminar/Conference Fees	<u>17,413</u>	<u>1,040</u>
	104,269	25,204
<b><u>EXPENDITURE</u></b>		
Annual Return	51	44
Autism Week	360	1,060
Bank Fees	258	180
Commonwealth Respite for Carers	4,386	2,784
Executive Officer	1,200	1,840
Fundraising	26,405	-
Insurance - Public Liability	3,170	409
Library Books	263	1,793
Meeting Expenses	434	386
NAAW	-	4,837
Conference	16,759	14,569
Seminar Expenses	115	217
Sundries		
Admin Fees	-	110
Advertising	888	404
Auditing	350	300
Autism Council	194	213
IP Australia	273	-
IT Cost	1,919	1,340
Newsletter	150	-
Office Furniture	-	906
Subscriptions	-	625
Support Worker	20,464	16,405
Telephone, Postage & Stationery	3,328	1,218
Travel & Accommodation	<u>12,215</u>	<u>-</u>
	<u>93,182</u>	<u>49,640</u>
<b><u>(DEFICIT)/SURPLUS FOR YEAR</u></b>	<b><u>\$11,087</u></b>	<b><u>\$(24,436)</u></b>

**AUTISM TASMANIA INCORPORATED**

**BALANCE SHEET**

**AS AT 30TH JUNE, 2005**

	<b>2005</b>	<b>2004</b>
<b><u>ACCUMULATED INCOME</u></b>		
Balance brought forward	31,810	56,246
Surplus/(Deficit) for year	<u>11,087</u>	<u>(24,436)</u>
	<u>\$42,897</u>	<u>\$31,810</u>
 <b><u>REPRESENTED BY:</u></b>		
<b><u>ASSETS</u></b>		
Island State Credit Union	43,755	20,744
Island State Credit Union Term Deposit Investments	-	30,000
Debtor - ATO	-	945
- Agfest	8,247	-
- Training	<u>297</u>	<u>-</u>
<b><u>TOTAL ASSETS</u></b>	<u>\$52,299</u>	<u>\$51,689</u>
 <b><u>LIABILITIES</u></b>		
Trade Creditors	8,298	19,879
GST Net Balance	361	-
Creditor ATO	<u>743</u>	<u>-</u>
<b><u>TOTAL LIABILITIES</u></b>	<u>9,402</u>	<u>19,879</u>
<b><u>NET ASSETS</u></b>	<u>\$42,897</u>	<u>\$31,810</u>

## Listing of Office Bearers & Committee Members

<b>Name</b>	<b>Position</b>	<b>Address</b>	<b>Occupation</b>	<b>Resigned</b>
Mrs Roslyn Rae WARD	President	3 Grand View Place NORWOOD 7250	Teacher	
Mrs Penelope Anne CROMARTY	Vice President	26 Broadview Crescent TREVALLYN 7250	Company Director	
Mr Michael Richard CLARK	Vice President	4 Hiller Street DEVONPORT 7310	Organisational Development Consultant	
Ms Cheryl Kay SCOTT	Secretary	25 Essendon Street LAUNCESTON 7250	Speech Pathologist	
Mr Neil Herbert GARDNER	Treasurer	6 Howley Court HOWRAH 7018	Retired	
Ms Kate BRIDGER	Committee	35 Highfield Street DEVONPORT 7310	Occupational Therapist	20.10.05
Dr Andrew Neil DAVIES	Committee	10 Kenyon Street NEWSTEAD 7250	University Lecturer	
Mr Peter HATTERS	Committee	81 Franklin Street WESTBURY 7303	Employment Consultant	
Ms Debra MANSER	Committee	25 Flamenco Circle GLENORCHY 7010	Home Duties	
Mrs Rosemary Elizabeth RUSH	Committee	48 Drysdale Avenue KINGSTON 7050	Home Duties	

We hereby certify that this list of Office Bearers and Committee Members of Autism Tasmania Inc. is a true and accurate list of the Office Bearers and Committee Members of Autism Tasmania Inc. as at the 30 June 2005

Dated this day                      of September 2005







Signed:  
C. Scott  
Public Officer

Signed:  
R. Ward  
President



## List of Members

We hereby certify that the List of Financial Members of Autism Tasmania Inc. for the year ended 30 June 2005 shows the complete list of 133 financial members of Autism Tasmania Inc. as at that date.

Dated this day            of September 2005

*R. Ward*

Signed:  
**R. Ward**  
President

*Cheryl Scott*

Signed:  
**C. Scott**  
Secretary

**Minutes of the Annual General Meeting  
held at the Telehealth Studios - Royal Hobart Hospital and the Launceston General  
Hospital at 7.30pm Wednesday 22nd September 2004**

**Meeting opened:** 7.40 pm

**Present:** Ros Ward (in the chair), Cheryl Scott (Secretary), Penny Cromarty, John Christie, Rosemary Rush, Debb Manser, Peter Hatters, Mark Ward, Sue Brown, Tania Innes, Andrew Davies and Debbie Sauerwald. Jeff Coulson, Mick Clark and Rose Clark via phone hookup.

**Apologies:** Lisa Minchin, Geraldine Robertson, Kate Bridger, Jenny and John Dent, Caroline and Nigel Geard, Sharon Plunkett

**Minutes:** Ros Ward noted that Rachel Hodge had not resigned from the committee at the time of the last AGM. It was moved Mick Clark and seconded Peter Hatters that the amended Minutes of the previous AGM be passed as a true and correct record. Carried

**The President's Report** was prepared and read by the President, Ros Ward. It was moved by Penny Cromarty and seconded Andrew Davies that the President's report be accepted. Carried

**The Treasurers Report** was presented by the Treasurer, John Christie. It was moved by John Christie and seconded Peter Hatters that the Treasurer's report be accepted. Carried

**Election of Office Bearers**

The Chairman vacated the chair and the Election of Office Bearers was conducted by Mark Ward.

**President.** In the absence of a written nomination, Ros Ward was nominated from the floor by Penny Cromarty and seconded Cheryl Scott. Elected.

**Vice President** In the absence of a written nomination, Mick Clark was nominated from the floor by Penny Cromarty and seconded Ros Ward. Elected

**Treasurer** No nomination was received. Vacant. To be filled as a casual vacancy.

**Committee Members** There was one nomination received in writing for a committee member Rosemary Rush (S) was nominated by Lisa Minchin and seconded Kaylene Graham. Elected  
Nominations for 2 committee members were received from the floor and both were elected.  
Andrew Davies (N) –nominated by C Scott and seconded by Mick Clark.

Debb Manser (S) nominated by Rosemary Rush and seconded by John Christie.

The President, Ros Ward resumed the chair.

The outgoing treasurer, John Christie was thanked for his time and efforts as Treasurer and for his three years service on the Committee.

**General Business**

**Membership fees for 2005**

1. It was moved Penny Cromarty and seconded Mark Ward that the General membership fee be set at \$25.00 and that the Concessional fee be set at \$15.00. Carried

2. It was moved Peter Hatters and seconded Andrew Davies that a Family Support levy be set at \$5.00.

**Carried Appointment of Auditor**

John Christie moved and Mark Ward seconded that James S. Gibson be appointed auditor for next year. Carried.

## AUTISM TASMANIA 2004/2005

### PRESIDENT'S REPORT

Welcome to the 13th Annual General Meeting of Autism Tasmania. It has been another busy although at times frustrating year as we work towards achieving our goals. Certainly there have been some highlights and of particular importance is that the organisation is in a much stronger financial position than at this time last year. However, long term funding is not secure and this will continue to be a focus for the new committee. Late in 2004, we were successful in applying for and receiving several grants to develop our services to members and the wider autism community. Through the generosity of Tasmanian grant making bodies we were delighted to receive grants for \$1,500 from the Launceston Mayor's Ball, \$17,560 (excluding GST) from the Tasmanian Community Fund and \$9,715 (excluding GST) from Anglicare, under the Communities for Children project. Additional funds of approximately \$6,500 from the Communities for Children program have also been allocated to Autism Tasmania for the coming financial year.

The Family Support Service led by Family Support Co-ordinator Rose Clark, has continued throughout 2005 with assistance from the above grants. Rose continues to be the main contact for people seeking information about Autism Spectrum Disorder and options available to people with the disorder and their families. Rose works tirelessly with support groups throughout the state, helping to provide guest speakers or social get togethers as required by members. We understand the value of Rose attending all support group activities, however it is our vision that in the long term support groups will be empowered to assist each other on a greater basis and exist with occasional visits from the Family Support Co-ordinator. We have seen the beginnings of such autonomy when late in 2004, the East Coast group conducted a very successful autism conference "Unlocking the doors".

The second Autism Tasmania state conference was held in Hobart earlier this year with an attendance of 300 delegates. The conference was conducted with the assistance of the Commonwealth Respite for Carers Program. With Dr Tony Attwood as a keynote speaker, we always believed we would attract a large audience despite the short time frame available to us for registrations, especially given the Easter break just prior to the conference. However, we were overwhelmed by the response which certainly tested our voluntary capacity to the limits. The conference committee chaired by Penny Cromarty and assisted by Mary Brake, Robyn Lake, Rose Clark and Sue Brown, who volunteered their services, organised an outstanding conference. Due to the unavailability of Wrest Point, the conference was held at the University in Hobart and there were both positives and negatives associated with this venue. Unfortunately the traditional arrangements for CRC funding have ceased and been replaced by a call for tenders to physically provide respite care, which is beyond our capacity.

Our tenuous financial position this time last year saw Autism Tasmania "grab" the opportunity to be involved with National Foods and participate in the Launceston and Hobart Shows and Agfest. Under the guidance of Mick Clark, we sold milk, other dairy products, National foods show bags and supplied many stands around these venues with their catering requirements. With assistance from a large number of volunteers, many of whom had no association with Autism Tasmania, we manned stalls and vans at these events and provided valuable cash flow to our organisation. As I write this report however, National Foods will not be participating in the Launceston Show in 2005 and perhaps only on a limited basis at the Hobart Show. It is unclear what opportunity there may be for involvement by Autism Tasmania in the future.

Cheryl Scott has again edited the newsletter and bulletins this year and I thank her for her efforts. Producing a quality newsletter has proved a challenge, as many people now have access to the internet and the wealth of information available. As a result, in some issues we have chosen to focus on local

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content, and to keep members informed about events occurring within the state. We welcome input from members as to the future direction of the newsletter.

The committee has continued to meet monthly using the Telehealth facilities and this has proved very successful with short, frequent meetings. However, we recognise that it is important that we meet face to face and this year held a full day meeting at Campbell Town in July. At this meeting we identified the things we were proud of, but also the many issues we felt we could do better. One of these is National Autism Awareness Week, which unfortunately this year passed with a whimper as it followed closely on the heels of the conference and Agfest. My thanks however go to ABIT (Autism Behavioural Intervention Tas - led by Rosemary Rush) and in particular Nigel Geard who co-ordinated Button Day in the south of the state. Rose Clark took on the job of co-ordinating the selling of buttons in the north and north west and some good results were achieved, particularly in the south.

Also on our agenda is the library, website and our image, in particular the logo. It is generally felt that it's time to get rid of the sad face. Membership remains at a healthy level and is now being maintained by Louise Davies. Louise has kindly taken on this role after some difficulties earlier this year when renewals were not sent out on time. It is our plan to put effective systems in place to develop these activities. For example we have people who are willing to "run" the library, but are yet to find anyone who can develop and establish an appropriate computer system to manage the flow of books.

I would like to thank those people who have assisted our organisation throughout the year. Thank you to Neil Gardner who took on the role of Treasurer earlier this year in difficult circumstances and to David Savill and Karina Johnstone at Giant Steps who have provided some administrative support. Thank you also to Geraldine Robertson our webmaster, who is based in Rosebery. Geraldine continues to work towards developing and updating the website. Thank you also to Sue Brown, Tasmania's nominee on the Autism Council of Australia's professional committee, who also regularly attends committee meetings and Louise Davies for taking on the management of the membership.

Thank you to Rose Clark for her commitment and efforts throughout the year as Family Support Co-ordinator. Few people would be prepared to travel throughout the state, often at night, the way Rose does. Autism Tasmania is managed on a voluntary basis and it continues to be a challenge to meet our committee obligations and manage our own family and work commitments effectively. Thank you to committee members, Penny Cromarty, Mick Clark (also Tasmania's representative on the Autism Council of Australia and President of this body), Neil Gardner, Cheryl Scott, Rosemary Rush, Andrew Davies, Peter Hatters and Debb Manser for their outstanding efforts over the past twelve months and to their families for their support.

Finally I would like to thank to Mark and Kathryn Ward for their assistance and support throughout the year and to Michael who continues to motivate me to improve services for people with Autism Spectrum Disorder in Tasmania.

*R. Ward*

Ros Ward (Mrs)  
President